

## **The Mentoring Project of the Upper Valley Mentor Contract**

*By choosing to participate in The Mentoring Project of the Upper Valley, I agree to:*

- Follow all rules and guidelines as outlined by the Mentoring Coordinator, mentor training, program policies, and this contract
- Be flexible and provide the necessary support and advice to help my mentee succeed
- Make a commitment until December of 2009 to being matched with my mentee and consider renewal at that time
- Meet at least four hours per month with my mentee
- Make at least weekly contact with my mentee
- Obtain parent/guardian consent for all meeting times
- Be on time for all activities
- Call my mentee beforehand if I am unable to make a scheduled meeting
- Submit monthly meeting times and activities to the Mentoring Coordinator by the 10<sup>th</sup> of each month and regularly communicate openly with the Coordinator as requested
- Inform the Coordinator of any difficulties or areas of concern that may arise in the relationship
- Keep confidential any information that my mentee tells me, except as may cause him/her or others harm; such information I will immediately report to the Mentoring Coordinator
- Always obey traffic laws when in the presence of my mentee and keep a copy of his/her health permission to treat with me at all times when traveling together
- Never be in the presence of my mentee when I have or am consuming alcohol, tobacco or controlled substances
- Notify the Mentor Coordinator if I wish to terminate my activities (or make changes)
- Participate in a closure process when that time comes
- Notify the Mentor Coordinator if I have any changes in address or phone number
- Understand that as a Volunteer Mentor I will not be covered for personal injury or personal liability through the Mentoring Project of the Upper Valley, Oxbow High School or OESU
- Further, I hereby discharge The Mentoring Project of the Upper Valley, Oxbow High School and OESU from any and all liability, claims, causes of action, costs and expenses which may be attributable to my participation in The Mentoring Project

\_\_\_\_\_(please initial) I understand that upon match closure, future contact with my mentee is beyond the scope of The Mentoring Project and may happen only by the mutual consent of the mentor, the mentee and parent/guardian.

I do/do not (circle one) grant permission for my photo to be taken for the purpose of promoting mentoring and The Mentoring Project.

I agree to follow all the above stipulations of this program as well as any other conditions as instructed by the Program Coordinator at this time or in the future.

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date